

Government of India
Ministry of Finance, Department of Revenue
Office of the Commissioner of Central Excise,
Pune I Commissionerate, 41/A, Sassoon Road
ICE HOUSE, PUNE 411 001

F.No.Prev/CEX/AE/Hir-Veh/2011

Pune, the 18th March 2011

NOTICE INVITING TENDER

Sealed tenders are invited in the field of hiring of vehicles from the vehicle providers as per requirements, mentioned below in the schedule, for the Office of the Commissioner of Central Excise, Pune I Commissionerate, 41/A, Sassoon Road, ICE House, Pune – 411001.

SCHEDULE

Sr.no.	Category	No.of vehicles required
1.	Air-conditioned vehicle such as Ford Fiesta to be used for 30/31 days in a month subject to a maximum of 2500 kms.	01
2.	Non air conditioned vehicle such as Tata Indica to be used upto 25 days subject to a maximum of 2000 kms in a month.	07
3.	Air-conditioned vehicle such as Indigo to be used for 25 days in a month subject to a maximum of 2000 kms in a month.	02

Sealed tenders indicating the rate(s) to be charged must be addressed to the Commissioner of Central Excise, Pune I Commissionerate, 41/A, Sassoon Road, ICE House, Pune-411 001.

Interested parties are requested to submit their bids mentioning therein the rates to be charged by them subject to the following conditions :

1. The hiring charges shall be on the basis of zero based mileage i.e. mileage starting/ending from/at Office of the Commissioner of Central Excise, Pune I Commissionerate, 41/A, Sassoon Road, ICE House, Pune-411 001/Divisional Offices located at Excise Bhavan, Akurdi, Pune-411 044.

2. Service Tax shall be paid extra on actual payment basis.

3. The Office of the Commissioner of Central Excise, Pune I Commissionerate, 41/A, Sassoon Road, ICE House, Pune-411 001 shall be liable to pay the hiring charges only. Other liabilities like monthly charges of drivers, repair and maintenance of vehicles, insurance, petrol/diesel, oil and any other incidental expenses, etc. shall be borne by the vehicle provider.
4. The rate per km in excess of 2000 kms/2500 kms and overtime per hour beyond 10 hours to be quoted.
5. In case of any mishap/accident, all the claims arising out of it, shall be met by the vehicle provider.
6. Road worthiness of the vehicles is to be ensured at all times by the vehicle provider.
7. The vehicle should be registered with the concerned authority of Central/State Government.
8. In case the condition of vehicles is found unsatisfactory, they shall be returned for immediate replacement. In case no replacement is provided on time, the Authority shall have the right to hire a vehicle from the market and additional cost incurred by the Authority shall be borne by the vehicle provider.
9. The vehicle provider would ensure that the driver(s) employed possesses a valid driving licence. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the Govt. from time to time.
10. The driver(s) shall observe all etiquette and protocol while performing duty and shall be neatly and properly dressed and must carry a mobile phone in working condition, for which this office shall make no separate payment.

Interested vehicle providers may submit details of organization(s) to whom they have extended similar service in the recent past as well as of those organizations to whom similar services are being provided at present. The vehicle providers must give their Service Tax Registration no. in their tender documents. Last date for submission of tenders shall be 21st March 2011 till 12.00 hrs. Tenders will be opened on the 24th March 2011 at 1500 hrs.

The parties or their authorized representatives with an authority letter may be present at the time of opening of the tenders. Commissioner Central Excise, Pune I Commissionerate, 41/A, Sassoon Road, ICE House, Pune-411 001, reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Sd/-
(P.AYYAM PERUMAL)
Commissioner
Pune I Commissionerate