

**S.T.-3 Return [ How to Write ]**

- Please Note :-**
- 1) Submit return twice a year :- a) For April to September - On or before 25<sup>th</sup> October b) For October to March - On or before 25<sup>th</sup>
  - 2) Submit 3 or 4 copies ( 4 copies if acknowledgement is required on S.T.-3 return ) ( All copies should be legible )
  - 3) All figures should be in **Rupees** only.
  - 4) Late filing of Return will attract penalty upto Rupees 1000/- .

**SPECIMEN****FORM ST 3**

COMMISSIONERATE:

RETURN OF SERVICE TAX CREDITED TO THE **GOVERNMENT** OF INDIA FOR THE PERIOD 

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1. Name & Address of the Assessee : **M/s. Raj Satellite Service** Phone No. : **747XXXX** 2. Whether in Individual or proprietary firm or partnership firm or any other (please specify) : \_\_\_\_\_
3. Category of Service : **Cable Operator** 4. Service Tax Registration No. : **CBL/Pune-170** 5. STC No. **AACPK4897D/ST/001**

6. ECC NO.	1	0	7	1	4
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Name of the Taxable Service Provided (1)	Month(s) (2)	Value of taxable service charged or billed (indicate break-up of the amount Month-wise) (3)	Value of taxable service realized (indicate Break-up of the amount Month-wise) (4)	Amount of Service Tax payable (5)	Amount of service tax adjusted In terms of sub-rule (3) of rule 6 of the Service Tax Rules, 1994 (6)	Amount of Interest, If any, Payable (7)	Details of payment made to the Government credit			Mode of payment (8)	
							Service Tax paid (7) (a)	Interest Paid (7) (b)	Any other amount paid ** (7) (c)	Cash Tax (8a) Amount (8) (i)	Challan No Journal Slip (8) (j)
<b>Cable Operator</b>	<b>Apr 2002</b>	5000	4000	200	----	----	----	----	----	----	----
<b>Cable Operator</b>	<b>May 2002</b>	4000	5000	250	----	----	----	----	----	----	----
<b>Cable Operator</b>	<b>Jun 2002</b>	6000	5000	250	----	----	----	----	----	----	----
Total of the 1 <sup>st</sup> Quarter		15000	14000	700	----	----	700	----	----	500	1 /02-03 1
<b>Cable Operator</b>	<b>July 2002</b>	8000	8000	400	----	8	400	8	----	408	2 /02-03 2
<b>Cable Operator</b>	<b>Aug 2002</b>	7000	7000	350	----	----	350	----	----	350	3 /02-03 2
<b>Cable Operator</b>	<b>Sept 2002</b>	9000	9000	450	----	----	450	----	----	350	4 /02-03 17.10
Total of the 2 <sup>nd</sup> Quarter		24000	24000	1200	----	8	1200	8	----	1108	----
<b>GROSS TOTAL</b>		39000	38000	1900	----	8	1900	8	----	1608	----

\*Please specify and enclose documentary evidence

\*\* Please specify on what account the amount has been paid

**SELF-ASSESSMENT MEMORANDUM**

1. I/We declare that the above particulars are in accordance with the records and books maintained by us and are correctly stated.
2. I/We have assessed and paid the Service Tax correctly in terms of the provisions of the Act and rules made thereunder.
3. I/We have paid duty within the time specified in these rules and in case of delay. I/We have deposited the interest leviable as per the section 75 of the Act. (Worksheet of interest)

Date :

