

Government of India
Ministry of Finance, Department of Revenue
Office of the Commissioner of Central Excise
41-A, ICE House Sassoon Road,
Pune-411001

F.No.Prev/Cex/AE/Hire-Veh/87/2009

Pune, the April, 2009

NOTICE INVITING TENDER

Sealed Tenders are invited in the field of hiring of vehicles from the vehicle providers as per requirements, mentioned below in the schedule, for the Office of the Commissioner of Central Excise, Pune I Commissionerate, 41-A, ICE House Sassoon Road, Pune-411001

SCHEDULE

Sl. No.	Category	No. of vehicles required
1	Non air-conditioned vehicle such as "Tata Indigo/Maruti SX4/Ford Fiesta to be used for 30-31 days/month subject to a maximum of 2500 Kms.	03
2	Non air-conditioned vehicle such as Tata Indica/Tavera/Innova to be used upto 20-25 days subject to a maximum of 2000 Kms. in a month.	09+1+1

Sealed tenders indicating the rate(s) to be charged must be addressed to the Additional Commissioner(A.E), Office of the Commissioner of Central Excise, Pune I Commissionerate, 41-A, ICE House Sassoon Road, Pune-411001

Interested parties are requested to submit their bids mentioning therein the rates to be charged by them subject to the following conditions:

1. The hiring charges shall be on the basis of zero based mileage i.e. mileage starting/ending from/at the Office of the Commissioner of Central Excise, 41-A, ICE House Sassoon Road, Pune-411001/ Divisional Offices located at Excise Bhawan, Akurdi, Pune-44
2. Service Tax shall be paid extra on actual payment basis.
3. The Office of the Commissioner of Central Excise, 41-A, ICE House Sassoon Road, Pune-411001 shall be liable to pay the hiring charges only. Other liabilities like monthly charges of drivers, repair and maintenance of vehicles, insurance, petrol/diesel, oil and any other incidental expenses etc. shall be borne by the vehicle provider.
4. The rate per Km. in excess of 2000 Kms./2500kms. and overtime per hour beyond 10 hours to be quoted.
5. In case of any mishap/accident, all the claims arising out of it, shall be met by the vehicle provider.
6. Road worthiness of the vehicles is to be ensured at all times by the vehicle provider.
7. The vehicle should be registered with the concerned authority of Central/State Govt.
8. In case the condition of vehicles is found unsatisfactory, they shall be returned for immediate replacement. In case no replacement is provided on time, the Authority shall have the right to hire a vehicle from the market and additional cost incurred by the Authority shall be borne by the vehicle provider.
9. The vehicle provider would ensure that the driver(s) employed possesses a valid driving licence. The driver of the vehicle provided must follow

traffic rules and other regulations prescribed by the Govt. from time to time.

10. The driver(s) shall observe all etiquette and protocol while performing duty and shall be neatly and properly dressed and must carry a mobile phone in working condition, for which this office shall make no separate payment.

Interested vehicles providers may submit details of organization(s) to whom they have extended similar service in the recent past as well as of those organizations to whom similar services are being provided at present. The vehicle providers must give their Service Tax Registration no. in their tender documents. Last date for submission of tenders is 21st May 2009 upto 12:00 Hrs. Tenders will be opened on 25th May 2009 at 16:00 Hrs. (4 PM)

The parties or their authorized representatives with an authority letter may be present at the time of opening of the tenders. Additional Commissioner(A.E), Office of the Commissioner of Central Excise, Pune I Commissionerate, 41-A, ICE House Sassoon Road, Pune-411001, reserves the right to accept or reject any or all tenders without assigning any reason.

(A.K.Kaushil)
Additional Commissioner(A.E)
Pune-I Commissionerate.

Copy to: The Superintendent (EDP), Central Excise, Pune I Commissionerate. He is directed to upload the tender notice on CBEC website.