



भारत सरकार
GOVERNMENT OF INDIA

OFFICE OF THE PRINCIPAL COMMISSIONER, CGST PUNE-I COMM'TE

प्रधान आयुक्त का कार्यालय, सी.जी.एस.टी./केन्द्रीय कर, पुणे-1 आयुक्तालय
GST BHAVAN (ICE HOUSE), 41/A, SASSOON ROAD, PUNE - 411 001
जी.एस.टी. भवन, ४१/ए, ससून रोड, पुणे - ४११००१

F.No. I/22-55/L&B/Outsourced G.H/2017
Pune the, November, 2019

To,

All interested and eligible vendors.

Sub:- Limited Tender Enquiry for providing housekeeping, maintenance and running a Guest House of this department situated at GST Bhavan, Pune-411001-reg.

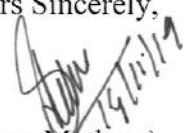
Gentleman,

This office intends to hire an agency for, providing housekeeping, maintenance and running a Guest House of this department situated at GST Bhavan, Pune-411001, at as per list given in the Schedule I to this document sealed limited tenders are invited from firms whose names are given in the attached list for on an "As Is Where is Basis". In case your firm is interested in the above process work, you are requested to quote your competitive highest prices in the enclosed Proforma in a sealed cover. The sealed cover containing the quotation should be super scribed "Quotation for providing housekeeping, maintenance and running a Guest House situated at GST Bhavan, Pune-411001" and should be submitted to the Superintendent (L&B), CGST, Pune-I, Commissionerate on or before the 11th November, 2019 latest by 1500 hours, which will be opened on the same day at 1530 hrs in the cabin of Additional Commissioner (L&B), CGST, Pune-I Commissionerate in the presence of such tenderers who wish to be present. The Department reserves the right to accept or reject any quotation/ estimates without assigning any reason thereof.

The interested services providers are requested to visit the departmental website and file a technical bid as per the prescribed format given in the website. The unsolicited bids will not be accepted.

Tendering firms fulfilling the requirements as per the Important Information & General Instructions set out in Annexure I and Contractor's Details (Mandatory Information) set out in Annexure II to this tender document published in the departmental website are requested to quote their competitive prices as per the list given in the attached schedule in Schedule I.

Yours Sincerely,


(Salem Mathew)
Superintendent (L&B),
CGST, Pune-I Comm'te.

Schedule I

Interested and eligible vendors

AP Group Industrial Services,
207-C, Ashoka Mall,
Bundgarden Road,
Pune-411001

Om Enterprises,
Office No. 501, Zeeniya,
Magarpatta City,
Hadapsar, Pune.

Phoenix Security Services,
Gopi Krishna Niwas, Yashwantnagar,
17/99, Telco-Bhosari Road,
Pimpri, Pune-411018.

AP Group Industrial Services Unit-I
207-C, Ashoka Mall,
Bundgarden Road,
Pune-411001

IMPORTANT INFORMATION & GENERAL INSTRUCTIONS

Sl. No.	Subject	Description
	Seller	
	Single bid system	Prices should be quoted on a firm & fixed price basis. The prices/rates quoted should be in INR in the Schedule I to this Tender Enquiry only. Request for change of contracted rates shall not be considered under any circumstances. Tenders with variable prices or seeking provision for changing of prices/ contracted rates shall be rejected straightaway without any consideration.
	Non-transferability	This tender is non-transferable. The contractor will not be permitted to authorize any sub contractor or any other firm to execute the contract on his behalf.
	Terms & conditions	Terms & Conditions as set out in this Tender Document shall have to be complied with, by the tendering firm. Offers not complying with such terms & conditions shall be ignored/ rejected at the discretion of this Department.
	Earnest Money Deposit	The requisite amount has to be submitted by way of Demand Draft, Pay Order/Banker's Cheque along with the original copy of the tender submitted by the firm in the name of DDO, PAO, Pune. Payment by any other mode shall not be acceptable. Offers received without EMD shall be ignored straightaway and will not be considered under any circumstances. EMD of tendering firms who submit the sealed quotation but withdraw the same before expiry of the tender validity date may be forfeited. EMD of the successful bidder (s) will be released only after realization of sale precede amount. EMD of the bidder(s) who fail to honour the bid in prescribed time limit shall stand forfeited. No representation in this regard shall be entertained by the department. EMD amount will not be adjusted in the sale amount accepted by this department. EMD of successful bidder (s) shall be released only after successful completion of the sale process. No interest will be paid by the Department for not releasing the EMD amount within the tender validity period or at any circumstances.
	Inspection of Guest House	For providing housekeeping, maintenance and running a Guest House shall be on an "As is where is basis". The condition of the Guest House can be inspected physically between 1130 AM to 04 PM on any working day between _____, 2019 to _____, 2019.
	Prescribed Forms	Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Telegraphic/ Telex/ Fax/ E-mail/ Letterhead/ Quotations will not be accepted and ignored straightaway.
	Late/ delayed tenders	Tenders received late/ delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances. Tenderers may note that if the date of tender opening given in this Tender Document is declared a closed holiday by the Central Government, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in DST will stand automatically extended up to 1500 hours of the next working day in the Central Government offices
	Department's right	Department reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
	Submission of bid	The quotation should be addressed to "The Principal Commissioner, CGST, Pune-I Commissionerate, 41/A, GST Bhavan, Sassoon Road, Pune-411001 and should be submitted by hand to the Superintendent (L&B), CGST, Pune-I Commissionerate, 'D' wing , 2 nd floor, 41/A, GST Bhavan, Sassoon Road, Pune-411001 on or before at 1500 hours on _____, 2019.. The bid sent through, FAX, e-mail, post/ speed post or by any other means other than as stipulated in the Tender document without covering letter in Firms' letter Head will not be considered by